## Wednesday Morning, August 14, 2019
### General Training Session
**Old Main Academic Center, Turner A. Wingo Auditorium**

<table>
<thead>
<tr>
<th>TIME AM</th>
<th>MORNING SESSION</th>
<th>All Graduates</th>
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</thead>
<tbody>
<tr>
<td>8:00 - 8:30</td>
<td><strong>Sign-In</strong>&lt;br&gt;Ms. Margaret McMullen, GTA Workshop Program Coordinator&lt;br&gt;Graduate School Staff</td>
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<td>8:30 - 9:00</td>
<td><strong>Introductions, Dr. Brien Henry</strong>, Professor, and Interim Associate Dean of the Graduate School&lt;br&gt;<strong>WELCOME</strong>&lt;br&gt;Dr. Regina Hyatt, VP of Student Affairs</td>
<td>5 min 25 min</td>
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<td>9:00 - 9:25</td>
<td><strong>Mr. Steve Parrott</strong>, Deputy CIO and Director of User Services to Chief Information Officer&lt;br&gt;<em>MSU System and Technology Services and MyCourses Training</em></td>
<td>25 min</td>
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<td>9:25 - 10:05</td>
<td><strong>Dr. Deborah Lee</strong>, Professor and Associate Dean of Public Services,&lt;br&gt;Mississippi State University Libraries&lt;br&gt;<em>Mitchell Memorial Library Services</em></td>
<td>30 min</td>
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<td>10:05- 10:15</td>
<td><strong>BREAK</strong></td>
<td>10 min</td>
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<td>10:15 - 10:45</td>
<td><strong>Ms. Ra'Sheda Boddie-Forbes</strong>, Assistant Vice President for Multicultural Affairs&lt;br&gt;<em>Campus Diversity</em></td>
<td>30 min</td>
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<td>10:45 - 11:15</td>
<td><strong>Mr. Tabor Mullen</strong>, Associate Dean of Students&lt;br&gt;<em>Office of the Dean of Students</em>&lt;br&gt;<em>Student policy – Honor Code</em></td>
<td>30 min</td>
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<td>11:15 – 11:45</td>
<td><strong>Dr. Nancy Reichert</strong>, Professor, Biological Sciences&lt;br&gt;<em>Professional Ethics as a Teaching Assistant</em></td>
<td>30 min</td>
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<td>11:45 - 12:15</td>
<td><strong>Dr. Brian Baldwin</strong>, Professor, Plant and Soil Sciences&lt;br&gt;<em>Adapting to Culture in the US and Mississippi State University</em></td>
<td>30 min</td>
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### Lunch card valid at the Union dining areas

### Important Information Links:
- [https://www.its.msstate.edu/support/training/workshops/](https://www.its.msstate.edu/support/training/workshops/)
- [http://www.grad.msstate.edu/pdf](http://www.grad.msstate.edu/pdf)
- [http://www.grad.msstate.edu/current/presentations/](http://www.grad.msstate.edu/current/presentations/)
- [http://www.parkingservices.msstate.edu/parking/permits/](http://www.parkingservices.msstate.edu/parking/permits/)
- [http://international.msstate.edu/current/get/index.php](http://international.msstate.edu/current/get/index.php)
### Wednesday Afternoon, August 14, 2019
GTA Classroom Information Training Session
Old Main Academic Center, Turner A. Wingo Auditorium

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<thead>
<tr>
<th>Time PM</th>
<th>AFTERNOON SESSION</th>
<th>All Graduates</th>
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| 12:55 – 1:00| **Introductions**
Dr. Brien Henry, Interim Associate Dean of the Graduate School and Professor | 5 min         |
| 1:00 - 1:30 | **Dr. Melissa Moore, College of Business, Marketing**
Classroom Communication/Understanding Students Expectations | 30 min        |
| 1:30 – 2:00 | **Dr. T.J. Bradford, Instructor, Plant and Soil Sciences**
Preparing the Course Syllabus | 30 min        |
| 2:00 – 2:30 | **Dr. Lesley Strawderman, Professor, International Paper Chair**
Building Rapport with your Students | 30 min        |
| 2:30 - 2:40 | **BREAK**                                                                         | 10 min        |
| 2:40 – 3:10 | **Dr. Richard Harkess, Professor, Plant and Soil Sciences**
Evaluating Academic Performance | 30 min        |
| 3:10 – 3:40 | **Prof. Michael Seymour, Acting Director of the Center for Teaching and Learning**
“How To” Creating Successful Presentations. Instructions for Micro Teaching – Classroom Presentation for Friday. | 30 min        |
| 3:40 – 4:10 | **Ms. Karen Robinson – Staff Counselor**
Student Counseling Services, How to refer students.
Student Counseling Services and Stress Management | 30 min        |
| 4:10 – 4:20 | **Dr. Brien Henry, Professor, and Interim Associate Dean of the Graduate School**
Closing Remarks and
**Ms. Margaret McMullen, Program Coordinator,**
Questions/Answers on Classroom Presentations | 10 min        |

### Thursday, August 15, 2019
GTA Micro-Teaching Classroom Simulations
Old Main Academic Center Classrooms

| 8:45        | **Faculty Only**
Dr. Brien Henry, Professor, and Interim Associate Dean of the Graduate School
*Faculty Evaluators’ briefing* | Only GTA2s and 3s |
|-------------|-----------------------------------------------------------------------------|------------------|
| 9:00        | **Micro-Teaching Classroom Simulations Presentations**
Classrooms 2nd and 3rd floors
*You will receive your room assignment at SIGN IN.* | Only GTA2s and 3s |