

MISSISSIPPI STATE UNIVERSITY - OFFICE OF THE GRADUATE SCHOOL
DISTANCE STUDENT CERTIFICATION OF
OFF-CAMPUS/NON-MSU RESEARCH FACILITY

Name: _____ MSU ID: _____ Net ID: _____
Last First Middle

Address: _____
Street/PO Box City State Zip Code

Degree: _____ Major: _____

Off-Campus/Non-MSU Research Site: _____

.....
The above-named student requests approval to conduct his/her thesis/dissertation research at the previously-noted off-campus/non-MSU research site. Provide justification for the request and a description of the facility below.

Justification for the Request and Description of the Facility (additional space available on page 2 of form, if needed):

.....
The previously-noted facility meets research and security requirements, as stated in the Research (8000/9000) Hours via Distance Policy on page 2 of this form, and is available for use to complete research in a timely manner (*all signatures below are required prior to beginning research*).

Typed/Printed Name:

Approval Signatures:

Student

Research Facility Authority

Major Professor

Thesis/Dissertation Director (if other than Major Professor)

Graduate Coordinator

Academic Dean

Graduate School Dean

Date

Date

Date

Date

Date

Date

Date

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Name: _____ MSU ID: _____ Net ID: _____
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Justification for the Request and Description of the Facility (continued from page 1, if needed):

.....

Policy—Research (8000/9000) Hours via Distance

Students enrolled in graduate programs (master’s, educational specialist, or doctoral) offered via distance learning and requiring a thesis or dissertation must meet established research requirements as stated in the Mississippi State University *Graduate School Bulletin*. Distance students engaged in research will be provided the same student support services given to on-campus students, including access to Library resources, thesis and dissertation workshops.

Mississippi State University believes that special attention must be directed toward the mentoring of the students and an assurance of a creative and supportive environment for research hours offered via distance. Each academic unit which administers a distance graduate degree program with an associated thesis or dissertation will determine and define the appropriate use of communication and technology. A student’s thesis/dissertation committee must approve the procedures which the student will follow to ensure quality and integrity of the research process at the proposal, data collection/analysis, and final defense stages. Should the student request, or be required, to conduct research at an off-site research facility, this certification form **MUST** be completed prior to beginning the research process. Any department offering such a distance program must include specific language regarding delivery of research/thesis or research/dissertation hours via distance learning to be provided to students in a published format (policy handbooks for approved distance programs, website, for example).