

**MISSISSIPPI STATE UNIVERSITY - OFFICE OF THE GRADUATE SCHOOL**  
**REQUEST FOR PARTICIPANT APPOINTMENT FOR GRADUATE STUDIES**  
**GRADUATE TEACHING PARTICIPANT STATUS**

Name: \_\_\_\_\_ MSU 9-Digit ID\*: \_\_\_\_\_

Institution/Company\*: \_\_\_\_\_

Title: \_\_\_\_\_

Department/School/Program Requesting Appointment: \_\_\_\_\_

College Requesting Appointment: \_\_\_\_\_

\* Institution/Company for Non-MSU employees only; please provide MSU ID if you are a former MSU student, staff, or faculty member.

**Type of Appointment**  
(please check one)

\_\_\_\_ Initial Appointment

\_\_\_\_ Reappointment

**Graduate Teaching Participant Status Qualifications:**

- Instructor with terminal degree in the discipline of graduate teaching responsibility; or
- Commensurate experience in or closely related to the discipline of graduate teaching responsibility. Commensurate expertise must be in or related to the area of graduate responsibility, such as professional certification, licensure, or record of professional practice. Applicants relying on commensurate expertise must be approved by the department head, academic dean, and approved by the Dean of the Graduate School.

**Graduate Teaching Participant Status Responsibility:**

- May teach a graduate course.

**A Graduate Teaching Participant term of service is two years. The appointment is initially requested and renewed at the discretion of the Department Head and Dean of the College and is approved by the Dean of the Graduate School.**

***A CURRENT CURRICULUM VITAE MUST BE FORWARDED WITH THIS FORM.***

**Typed/Printed Name:**

**Approval Signatures:**

\_\_\_\_\_  
Appointee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Academic Department Head

\_\_\_\_\_  
Date

\_\_\_\_\_  
College Dean

\_\_\_\_\_  
Date

OGS Use Only

Approved: \_\_\_\_\_ Entered: \_\_\_\_\_