

MISSISSIPPI STATE UNIVERSITY
The Graduate School
Spring 2020 Graduate Teaching Assistant Training Workshop

	Thursday Morning , January 2, 2020 General Training Session Old Main Academic Center, Turner A. Wingo Auditorium	
TIME AM	MORNING SESSION	All Graduates
8:15 - 8:50	Sign-In Ms. Margaret McMullen , GTA Workshop Program Coordinator Graduate School Staff	
8:50 9:00	INTRODUCTIONS Dr. Brien Henry , Professor, and Associate Dean of the Graduate School WELCOME Dr. Regina Hyatt , Vice President of Student Affairs <i>Student Affairs</i> Dr. Peter Ryan , Vice President of Academic Affairs, Interim Dean of the Graduate School	15 min
9:15 – 9:45	Mr. Steve Parrott , Chief Information Officer Office of the CIO <i>MSU System and Technology Services and Canvas Training</i>	
9:45 – 10:15	Dr. Deborah Lee , Professor and Associate Dean of Public Services, Mississippi State University Libraries <i>Mitchell Memorial Library Services</i>	30 min
10:15- 10:30	15 minute BREAK	
10:30 – 11:00	Ms. Ra’Sheda Boddie-Forbes , Assistant Vice President for Multicultural Affairs <i>Campus Diversity</i>	30 min
11:00- 11:30	Mr. Taylor Deer <i>Office of the Dean of Students</i> <i>Student policy – Honor Code</i>	30 min
11:30 – 12:00	Dr. Nancy Reichert , Professor, Biological Sciences <i>Professional Ethics as a Teaching Assistant</i>	30 min
12:00 - 12:30	Dr. Brian Baldwin , Professor, Plant and Soil Sciences <i>Adapting to Culture in the US and Mississippi State University</i>	30 min
	Lunch card: valid at the Union dining area specified on the card Can be used one day only- Jan 2 or Jan 3	
Important Information Links:	https://www.its.msstate.edu/support/training/workshops/ http://www.grad.msstate.edu/pdf http://www.grad.msstate.edu/current/presentations/ http://www.parkingservices.msstate.edu/parking/permits/ http://international.msstate.edu/current/get/index.php	

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	Thursday Afternoon , January 2, 2020 GTA Classroom Information Training Session Old Main Academic Center, Turner A. Wingo Auditorium	
Time PM	AFTERNOON SESSION	All Graduates
1:25 – 1:30	Begin Classroom Training INTRODUCTIONS: Dr. Brien Henry , Professor, and Associate Dean of the Graduate School	
1:30 – 2:00	Dr. Melissa Moore , Professor and Head, Marketing/Quant Analysis/Bus Law <i>Understanding Students Expectations and Effective Teaching</i>	30 min
2:00 – 2:30	Dr. T.J. Bradford , Instructor, Plant and Soil Sciences <i>Preparing the Course Syllabus</i>	30 min
2:30 – 2:45	15 minute BREAK	15 min
2:45-3:15	Dr. Richard Harkess , Professor, Plant and Soil Sciences <i>Evaluating Academic Performance</i>	30 min
3:15 – 4:15	Prof. Michael Seymour , Director of the Center for Teaching and Learning <i>“How To” Creating Successful Presentations. Instructions for Micro Teaching – Classroom Presentation for Thursday morning</i>	30 min
4:15-4:35	Ms. Karen Robinson – Staff Counselor Student Counseling Services, <i>How to refer students. Student Counseling Services and Stress Management</i>	20 min
4:35 – 4:55	Mr. Terence Stringfellow , Customer Service Manager Parking and Transit Services <i>Smart Bus Transportation Services</i>	20 min
4:55– 5:00	Dr. Brien Henry , Professor, and Associate Dean of the Graduate School Margaret McMullen , Program Coordinator, Closing Remarks and Q & A	
8:30 sign in MORNING	Friday Morning , January 3, 2020 GTA Micro-Teaching Classroom Simulations Old Main Academic Center Classrooms	GTA2/3 Only